

CITY OF WILDOMAR
MEASURE Z OVERSIGHT ADVISORY COMMITTEE
AGENDA

6:30 P.M. – ADJOURNED REGULAR MEETING

JANUARY 29, 2015
Council Chambers
23873 Clinton Keith Road



Scott Bradstreet, Chairman
Dawn DeVolder, Vice Chairman
Kathleen Bundy, Committee Member
Monty Goddard, Committee Member
Jamie Johnson, Committee Member

Gary Nordquist
City Manager

Debbie A. Lee
City Clerk

ADJOURNED REGULAR MEETING AGENDA JANUARY 29, 2015

REPORTS: All agenda items and reports are available for review at: Wildomar City Hall, 23873 Clinton Keith Road and on the City's website, www.cityofwildomar.org. Any writings or documents provided to a majority of the Committee Members regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

PUBLIC COMMENTS: Prior to the business portion of the agenda, the Committee will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Chairman will separately call for testimony at the time of each public hearing. If you wish to speak, please complete a "Public Comment Card" available at the Chamber door. The completed form is to be submitted to the City Clerk prior to an individual being heard. Lengthy testimony should be presented to the Committee in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Committee.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Committee Members, Staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

**PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF
FOR THE DURATION OF THE MEETING. YOUR
COOPERATION IS APPRECIATED.**

CALL TO ORDER – ADJOURNED REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

PUBLIC COMMENTS

This is the time when the Committee receives general public comments regarding any items or matters within the jurisdiction of the Committee that do not appear on the agenda. Each speaker is asked to fill out a “Public Comments Card” available at the Chamber door and submit the card to the City Clerk. Lengthy testimony should be presented to the Committee in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker. Prior to taking action on any open session agenda item, the public will be permitted to comment at the time it is considered by the Committee.

APPROVAL OF THE AGENDA AS PRESENTED

The Committee to approve the agenda as it is herein presented, or, if it the desire of the Committee, the agenda can be reordered at this time.

1.0 CONSENT CALENDAR

There are no items

2.0 GENERAL BUSINESS

2.1 FY 2014-15 Mid-Year Report

RECOMMENDATION: Staff recommends that the Committee receive and file the FY 2014-15 Mid-Year Report.

2.2 FY 2013-14 Annual Report

RECOMMENDATION: Staff recommends that the Committee review, revise and forward to the City Council.

FUTURE AGENDA ITEMS

ADJOURNMENT

2015/16 Regular Meeting Schedule

April 23

July 23

October 22

January 28

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 48 hours preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on January 26, 2015, by 5:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road,
U.S. Post Office, 21392 Palomar Street,
Mission Trail Library, 34303 Mission Trail Blvd.



Debbie A. Lee, CMC, City Clerk

Measure Z Oversight Advisory Committee
Agenda Item #2.1
GENERAL BUSINESS
Meeting Date: January 29, 2015

TO: Chairman and Committee Members
FROM: Gary Nordquist, City Manager
SUBJECT: FY 2014-15 Mid-Year Report

STAFF REPORT

RECOMMENDATION:

Staff recommends that the Committee receive and file the FY 2014-15 Mid-Year Report.

DISCUSSION:

In accordance with the reporting requirements of Measure Z, Staff is pleased to present the second Quarter FY 2014-15 report (July 1, 2014 through December 31, 2014) of financial activities.

The annual revenues from the tax assessment are budgeted at \$320,200 which will be received in January and May.

The expenditures for the first six months of the fiscal year were \$192,069.79 (62%). The majority of professional and contractual services (\$79,440) were completed during the first half of the fiscal year.

FISCAL IMPACT:

None.

Submitted and Approved by:
Gary Nordquist
City Manager

ATTACHMENTS:

Financial Reports 7/1/2014-12/31/2014

Attachment 1

Financial Reports Mid-Year FY 2014-15 (7/1/2014-12/31/2014)

CITY OF WILDOMAR
1st Qtr. Detailed Expenditure Reporting
7/1/2014-12/31/2014

255 - Measure Z Park

ACCOUNT NUMBER		BUDGET	EXPENDITURE DETAIL	EXPENDITURES	BALANCE	Prct Used
255-410	General Government					
255-410-4610	Community Services					
255-410-4610-51001	Salaries	15,400.00		15,364.08	35.92	100%
255-410-4610-51010	Overtime	0.00		-	-	
255-410-4610-51100	Auto Allowance	300.00		233.75	66.25	78%
255-410-4610-51105	Cell Phone Allowance	200.00		138.60	61.40	69%
255-410-4610-51107	Internet Allowance	200.00		138.60	61.40	69%
255-410-4610-51150	PERS Retirement	3,500.00		3,405.70	94.30	97%
255-410-4610-51160	Medicare	300.00		237.91	62.09	79%
255-410-4610-51162	FUI	0.00		-	-	
255-410-4610-51164	SUI	200.00		19.63	180.37	10%
255-410-4610-51200	Medical Ins.	3,200.00		3,132.53	67.47	
255-410-4610-51201	Dental Ins.	500.00		407.81	92.19	82%
255-410-4610-51202	Vision Ins.	200.00		75.73	124.27	38%
255-410-4610-52010	Office Supplies	100.00		54.49	45.51	54%
255-410-4610-52012	Departmental Supplies	2,200.00		2,140.20	59.80	97%
			<i>County of Riverside Environmental Services</i>	174.00		
			<i>Criterion Pictures USA</i>	270.00		
			<i>CROP Production Services, Inc</i>	30.78		
			<i>Dollar Tree</i>	47.52		
			<i>Event Wrist Bands</i>	23.59		
			<i>Health Permit Reimbursement 9/13</i>	-29.50		
			<i>Lowe's</i>	8.83		
			<i>Office Depot</i>	274.10		
			<i>Print Postal</i>	70.20		
			<i>Smart & Final</i>	63.11		
			<i>Galileoscope LLC</i>	461.42		
			<i>Temecula Vallet Pipe</i>	77.04		
			<i>Temecula Winnelson Co</i>	287.55		
			<i>Wal-Mart</i>	6.96		
			<i>WIX.COM</i>	299.00		
			<i>Mint Print Media</i>	75.60		
			Total	2,140.20		

ACCOUNT NUMBER		BUDGET	EXPENDITURE DETAIL	EXPENDITURES	BALANCE	Prct Used
255-410-4610-52016	Reproduction	100.00		22.68	77.32	23%
			<i>Office Depot</i>	<u>22.68</u>		
			<i>Total</i>	<u><u>22.68</u></u>		
255-410-4610-52020	Legal Notices				-	
255-410-4610-52105	Meeting/Conferences	100.00		19.85	80.15	20%
			<i>Stadium Pizza</i>	<u>19.85</u>		
				<u><u>19.85</u></u>		
255-410-4610-52115	Contractual Services	14,000.00		13,729.93	270.07	98%
			<i>Accountemps</i>	<u>104.61</u>		
			<i>Albert A. Webb</i>	<u>7,000.00</u>		
			<i>Interwest</i>	<u>6,285.12</u>		
			<i>Marathon Reprographics</i>	<u>340.20</u>		
				<u><u>13,729.93</u></u>		
255-410-4610-52116	Professional Services	4,600.00		4,212.11	387.89	92%
			<i>Protection Rescue Security, Services</i>	<u>281.25</u>		
			<i>Swank Motion Pictures</i>	<u>548.00</u>		
			<i>JE-Reclass for Professional Services</i>	<u>-956.25</u>		
			<i>So. Cal Edison</i>	<u>4,339.11</u>		
				<u><u>4,212.11</u></u>		
255-410-4610-52117	Legal Services	3,800.00		3,701.36	98.64	0%
			<i>Burke, Williams and Sorenson,LLP</i>	<u>3,701.36</u>		
				<u><u>3,701.36</u></u>		
255-410-4610-53025	Electricity				-	0%
Total Community Services		48,900.00		47,034.96	1,865.04	96%

ACCOUNT NUMBER	BUDGET	EXPENDITURE DETAIL	EXPENDITURES	BALANCE	Prct Used
Marna O'Brien Park					
255-410-4611		O'Brien Park			
255-410-4611-51010	1,300.00	Overtime	1,101.61	198.39	85%
		<i>Overtime</i>	<u>1,101.61</u>		
			<u>1,101.61</u>		
255-410-4611-52010	3,000.00	Office Supplies	287.55	2,712.45	10%
		<i>A&A Janitorial Services(Cleaning Supplies)</i>	166.16		
		<i>99 Cent Store</i>	28.08		
		<i>Smart & Final</i>	93.31		
			<u>287.55</u>		
255-410-4611-52012	11,600.00	Departmental Supplies	11,585.92	14.08	100%
		<i>99 Cent Store</i>	45.52		
		<i>Ace Hardware</i>	2.15		
		<i>Coast Recreation, Inc.</i>	313.76		
		<i>County of Riverside Department of Environment</i>	438.00		
		<i>Doggie Walk Bags, Inc</i>	93.07		
		<i>Donut Star</i>	25.35		
		<i>Heyday Records and Events</i>	450.00		
		<i>Party City</i>	21.59		
		<i>Petty Cash</i>	13.46		
		<i>Print Postal</i>	598.32		
		<i>Recycled Wood Products</i>	9,204.00		
		<i>Reimbursement for Park Supplies - Daniel Torres</i>	53.64		
		<i>Starbucks</i>	61.75		
		<i>Stater Bros</i>	12.48		
		<i>WalMart</i>	252.83		
			<u>11,585.92</u>		
255-410-4611-52016	300.00	Reproduction	234.36	65.64	78%
		<i>Print Postal</i>	<u>234.36</u>		
			<u>234.36</u>		
255-410-4611-52020		Legal Notices			
			<u>-</u>		

ACCOUNT NUMBER	BUDGET	EXPENDITURE DETAIL	EXPENDITURES	BALANCE	Prct Used
Marna O'Brien Park- (Continued)					
255-410-4611-52115	Contractual Services	66,800.00			
		<i>Accounting Services: Rochelle Johnson</i>	6,842.25		
		<i>Cougrzz Rock</i>	600.00		
		<i>Imperial Technical Services</i>	2,182.14		
		<i>Inland Empire Landscape Inc</i>	14,784.00		
		<i>JE-Reclass for Contractual Services Services</i>	250.00		
		<i>JE-Reclass for Contractual Services Services</i>	250.00		
		<i>JE-Reclass for Contractual Services Services</i>	876.38		
		<i>JE-Reclass for Contractual Services Services</i>	325.26		
		<i>Labor Ready</i>	87.95		
		<i>M.V Cheng & Associates</i>	3,932.71		
		<i>Protection Rescue Security, Services</i>	1,125.00		
		<i>PV Maintenance, Inc.</i>	325.26		
		<i>Wilmes, LLC</i>	192.75		
			31,773.70		
255-410-4611-52116	Professional Services	36,000.00			
		<i>A & A Janitorial Services</i>	3,580.00	6,190.15	29,809.85
		<i>JE-Reclass for Professional Services</i>	956.25		
		<i>Rightway</i>	209.90		
		<i>So. Cal Edison</i>	870.00		
		<i>Stan Argent</i>	300.00		
		<i>Swank Motion Pictures</i>	274.00		
			6,190.15		
255-410-4611-53020	Telephone	200.00		200.00	0%
255-410-4611-53024	Solid Waste	1,200.00		1,200.00	0%
255-410-4611-53025	Electricity	23,700.00			
		<i>So Cal Edison</i>	9,604.73	9,604.73	14,095.27
			9,604.73		41%

ACCOUNT NUMBER	BUDGET	EXPENDITURE DETAIL	EXPENDITURES	BALANCE	Prct Used
Marna O'Brien Park- (Continued)					
255-410-4611-53026 Water	46,400.00		20,231.09	26,168.91	44%
		<i>Elsinore Valley Municipal Water District</i>	<u>20,231.09</u>		
			<u><u>20,231.09</u></u>		
Total O'Brien Park	190,500.00		81,009.11	109,490.89	43%

ACCOUNT NUMBER	BUDGET	EXPENDITURE DETAIL	EXPENDITURES	BALANCE	Prct Used
Heritage Regency Park					
255-410-4612-51010	Overtime	1,200.00			
			1,159.32		
		<i>Overtime</i>	<u>1,159.32</u>		
			<u>1,159.32</u>		
255-410-4612-52010	Office Supplies	600.00		600.00	0%
			<u>-</u>		
255-410-4612-52012	Departmental Supplies	14,300.00			
			14,236.00	64.00	99.6%
		<i>Doggie Walk Bags</i>	93.08		
		<i>Recycled Wood Products</i>	13,806.00		
		<i>Temecula Valley Pipe & Supply</i>	75.55		
		<i>Coast Reaction, Inc.</i>	261.37		
			<u>14,236.00</u>		
255-410-4612-52015	Postage Mailing	0.00			
255-410-4612-52020	Legal Notices				
			<u>-</u>		
255-410-4612-52115	Contractual Services	6,500.00			
			6,360.86	139.14	98%
		<i>Inland Empire Landscape</i>	3,924.00		
		<i>JE Reclass</i>	325.26		
		<i>Protection Rescue Security Services</i>	1,593.59		
		<i>PV Maintenance</i>	325.26		
		<i>Wilmes, LLC</i>	192.75		
			<u>6,360.86</u>		
255-410-4612-52116	Professional Services	1,400.00			
			1,400.00	-	100.0%
		<i>A & A Janitorial Services</i>	<u>1,400.00</u>		
255-410-4612-53024	Solid Waste	600.00			
			565.40	34.60	94%
		<i>CR&R</i>	<u>565.40</u>		
			<u>565.40</u>		
			<u>-</u>		
255-410-4612-53025	Electricity	500.00			
			194.43	305.57	39%
		<i>Edison</i>	<u>194.43</u>		
			<u>194.43</u>		

ACCOUNT NUMBER	BUDGET	EXPENDITURE DETAIL	EXPENDITURES	BALANCE	Prct Used
Heritage Regency Park- (Continued)					
255-410-4612-53026 Water	2,000.00		1,091.37	908.63	55%
		<i>Elsinore Valley Municipal Water District</i>	<u>1,091.37</u>		
			<u><u>1,091.37</u></u>		
Total Heritage Park	27,100.00		25,007.38	2,051.94	92%

ACCOUNT NUMBER		BUDGET	EXPENDITURE DETAIL	EXPENDITURES	BALANCE	Prct Used
Wingsong Park						
255-410-4613	Wingsong Park					
255-410-4613-51010	Overtime	500.00		493.09	6.91	99%
			<i>Overtime</i>	<u>493.09</u>		
				<u>493.09</u>		
255-410-4613-52010	Office Supplies	600.00		108.52	491.48	18%
			<i>A & A Janitorial Services</i>	81.04		
			<i>Petty Cash Replenishment</i>	27.48		
				<u>108.52</u>		
255-410-4613-52012	Departmental Supplies	19,400.00		19,353.38	46.62	100%
			<i>Coast Recreation, Inc</i>	879.08		
			<i>Doggie Walk Bags, Inc</i>	93.08		
			<i>Moore Fence Company</i>	3,874.05		
			<i>Print Postal</i>	373.20		
			<i>Recycled Wood Products</i>	13,806.00		
			<i>Temecula Valley Pipe & Supply</i>	327.97		
				<u>19,353.38</u>		
255-410-4613-52020	Legal Notices				-	0%
				-		
255-410-4613-52115	Contractual Services	14,100.00		14,053.40	46.60	100%
			<i>Common Ground Electrical Tech</i>	6,755.68		
			<i>Inland Empire Landscape</i>	4,068.00		
			<i>JE Reclass</i>	460.75		
			<i>JE Reclass</i>	325.26		
			<i>Labor Ready</i>	79.95		
			<i>Protection Rescue Security Services</i>	1,218.75		
			<i>PV Maintence</i>	325.26		
			<i>Rightway</i>	627.00		
			<i>Wilmes, LLC</i>	192.75		
				<u>14,053.40</u>		
255-410-4613-52116	Professional Services	1,600.00		1,000.00	600.00	63%
			<i>A & A Janitorial Services</i>	1,000.00		
				<u>1,000.00</u>		

ACCOUNT NUMBER	BUDGET	EXPENDITURE DETAIL	EXPENDITURES	BALANCE	Prct Used
Windsong Park- (Continued)					
255-410-4613-53024	600.00	Solid Waste		600.00	0%
			-		
255-410-4613-53025	500.00	Electricity	180.32	319.68	36%
		<i>EDISON</i>	<u>180.32</u>		
			<u>180.32</u>		
255-410-4613-53026	6,700.00	Water	3,829.63	2,870.37	57%
		<i>Elsinore Valley Municipal Water District</i>	<u>3,829.63</u>		
			<u>3,829.63</u>		
Total Windsong Park			39,018.34	39,018.34	89%
Total Measure Z Park			192,069.79	118,430.21	62%

**City of Wildomar
Revenue by Program**

Measure Z Fund 255 - Parks FY 14/15 - Mid-Year July 1-December 31, 2014

Periods: 1 through 6
Fiscal Year: 2015 Through Period: 6
FUND: 255 MEASURE Z PARK

	Annual Budget	Actuals (6 months)	Remaining Balance	Percent Expended
REVENUES				
255-3320 Special Event Revenue	\$ 2,000.00	\$ -	\$ (2,000.00)	
255-3550 Special Assessment	320,200.00	-	(320,200.00)	0%
255-3553 Marna O'Brien Park-Facility Rent	-	1,245.00	1,245.00	0%
255-3554 Heritage Regency Park-Facility Rent	-	-	-	0%
255-3555 Windsong Park-Facility Rent	-	20.00	20.00	0%
255-3556 Breakfast with Santa	-	4,218.00	4,218.00	0%
255-3850 Miscellaneous Income	-	578.25	578.25	0%
255-3852 Donations	-	1,000.00	1,000.00	0%
<hr/>				
	-	-		
TOTAL REVENUES	\$ 322,200.00	\$ 7,061.25	\$ (315,138.75)	2%

CITY OF WILDOMAR

Mid-Year FY 14/15 July 1- December 31, 2014 - Expenditure Reporting-Summary

255 - Measure Z Park

EXPENDITURES	BUDGET	EXPENDITURES	VARIANCE FAV<UNFAV>	Prct Used
Community Services				
255-410-4610-51001 Salaries	15,400	15,364	36	100%
255-410-4610-51010 Overtime	-		-	0%
255-410-4610-51100 Auto Allowance	300	234	66	78%
255-410-4610-51105 Cell Phone Allowance	200	139	61	69%
255-410-4610-51107 Internet Allowance	200	139	61	69%
255-410-4610-51150 PERS Retirement	3,500	3,406	94	97%
255-410-4610-51160 Medicare	300	238	62	79%
255-410-4610-51164 SUI	200	20	180	10%
255-410-4610-51162 FUI	-	-	-	0%
255-410-4610-51200 Medical Ins.	3,200	3,133	67	98%
255-410-4610-51201 Dental Ins.	500	408	92	82%
255-410-4610-51202 Vision Ins.	200	76	124	38%
255-410-4610-51208 Other Ins Premium	-	-	-	0%
255-410-4610-52010 Office Supplies	100	54	46	54%
255-410-4610-52020 Legal Notices	-	-	-	0%
255-410-4610-52012 Departmental Supplies	2,200	2,140	60	97%
255-410-4610-52012 Reproduction	100	23	77	23%
255-410-4610-52105 Meeting/Conferences	100	20	80	20%
255-410-4610-52115 Contractual Services	14,000	13,730	270	98%
255-410-4610-52116 Professional Services	4,600	4,212	388	92%
255-410-4610-52117 Legal Services	3,800	3,701	99	97%
Total Community Services	\$ 48,900.00	\$ 47,034.96	\$ 1,865.04	96%

Marna O'Brien Park

255-410-4611-51010 Overtime	1,300	1,102	198	85%
255-410-4611-52010 Office Supplies	3,000	288	2,712	10%
255-410-4611-52012 Departmental Supplies	11,600	11,586	14	100%
255-410-4611-52016 Reproduction	300	234	66	78%
255-410-4611-52020 Legal Notices	-	-	-	0%
255-410-4611-52115 Contractual Services	66,800	31,774	35,026	48%
255-410-4611-52116 Professional Services	36,000	6,190	29,810	0%
255-410-4611-53020 Telephone	200	-	200	0%
255-410-4611-53024 Solid Waste	1,200	-	1,200	0%
255-410-4611-53025 Electricity	23,700	9,605	14,095	41%

EXPENDITURES	BUDGET	EXPENDITURES	VARIANCE FAV<UNFAV>	Prct Used
255-410-4611-53026 Water	46,400	20,231	26,169	44%
Total Marna O'Brien Park	\$ 190,500.00	\$ 81,009.11	\$ 109,490.89	43%
Regency Heritage Park				
255-410-4612-51010 Overtime	1,200	1,159	41	97%
255-410-4612-52010 Office Supplies	600		600	0%
255-410-4612-52012 Departmental Supplies	14,300	14,236	64	100%
255-410-4612-52015 Postage Mailing	-		-	0%
255-410-4612-52020 Legal Notices	-		-	0%
255-410-4612-52115 Contractual Services	6,500	6,361	139	98%
255-410-4612-52116 Professional Services	1,400	1,400	-	100%
255-410-4612-53024 Solid Waste	600	565	35	94%
255-410-4612-53025 Electricity	500	194	306	39%
255-410-4612-53026 Water	2,000	1,091	909	55%
Total Regency Heritage Park	\$ 27,100.00	\$ 25,007.38	\$ 2,092.62	92%
Windsong Park				
255-410-4613-51010 Overtime	500	493	7	99%
255-410-4613-52010 Office Supplies	600	109	491	18%
255-410-4613-52012 Departmental Supplies	19,400	19,353	47	100%
255-410-4613-52020 Legal Notices	-	-	-	0%
255-410-4613-52115 Contractual Services	14,100	14,053	47	100%
255-410-4613-52116 Professional Services	1,600	1,000	600	63%
255-410-4613-53024 Solid Waste	600	-	600	0%
255-410-4613-53025 Electricity	500	180	320	36%
255-410-4613-53026 Water	6,700	3,830	2,870	57%
255-450-4500-53025 Electricity	-		-	0%
Total Windsong Park	\$ 44,000.00	\$ 39,018.34	\$ 4,981.66	89%
Total Park Expenditures	\$ 310,500.00	\$ 192,069.82	\$ 118,430.18	62%
Net Surplus or (Deficit)	\$ 11,700.00	\$ 44,338.31	\$ (196,708.57)	31%

Measure Z Oversight Advisory Committee
Agenda Item #2.2
GENERAL BUSINESS
Meeting Date: January 29, 2015

TO: Chairman and Committee Members
FROM: Gary Nordquist, City Manager
SUBJECT: FY 2013-14 Annual Report

STAFF REPORT

RECOMMENDATION:

Staff recommends that the Committee review, revise and forward to the City Council.

DISCUSSION:

In accordance with the reporting requirements of Measure Z, Staff is pleased to present the FY 2013-14 Annual Report for review and possible revisions to be made prior to City Council submittal.

FISCAL IMPACT:

None.

Submitted and Approved by:
Gary Nordquist
City Manager

ATTACHMENT:

Measure Z Annual Report FY 2013-14

FY 2013-14

City of Wildomar

Draft



MEASURE Z ANNUAL REPORT



City of Wildomar

Ben Benoit, Mayor
Bridgette Moore, Mayor Pro Tem
Bob Cashman, Council Member
Marsha Swanson, Council Member
Timothy Walker, Council Member

Gary Nordquist
City Manager

Thomas D. Jex
City Attorney

Parks Sub-Committee

Bridgette Moore, Mayor Pro Tem
Marsha Swanson, Council Member

Measure Z Oversight and Advisory Committee

Scott Bradstreet, Chair
Dawn Devolder, Vice-Chair
Kathleen A. Bundy, Member
Monty Goddard, Member
Jamie Johnson, Member

Community Services and Parks Operations Staff

Janet Morales, Analyst II
Rochelle Johnson, Accounting Specialist
Kirk Schrader, Manager of Operations
Daniel Torres, Groundsman II
Les Chapman, Public Works Supervisor
Keith Ross, Code Enforcement Specialist
Debbie Lee, City Clerk

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Introduction

The purpose of this initial annual report is to provide the City Council of the City of Wildomar with the amount of funds collected and expended, the status of the community parks and community park facilities, programs and services funded by the tax proceeds raised by Measure Z, including the costs of staff, utilities, materials, contract services and other items related to the repair and maintenance of community parks and community park facilities.

On November 6, 2012, Wildomar residents voted on a \$28 annual parcel tax (Measure Z) to assist in the funding of park operations and related park activities. The election results were certified by the Riverside County Register of Voters on November 26, 2012. Needing a 66.7% of yes votes, Measure Z was approved with 68.59%.

By Statute, the passage of Measure Z triggered a number of tasks that need to be addressed prior to the July 1, 2013 (Fiscal Year 2013-14) start of the tax assessment. At the December 2012 City Council meeting, the Parks Subcommittee and Staff were provided direction to proceed with the recommendation of establishing the Parks Funding Measure Citizen's Oversight Advisory Committee roles, responsibilities, duties, and volunteer committee member description/criteria and to recommend residents interested in servicing on the committee.

The Parks Subcommittee conducted two public meetings (December 22, 2012 and January 23, 2013) and developed a draft resolution forming the Committee. Additionally, recruitment for committee members was started January 2, 2013 and closed at 5:00 p.m. January 23, 2013. At the close of the recruitment period, the City had received 18 applications. All applications were reviewed by the Parks Subcommittee and at the January 23, 2013 meeting with consensus to forward the applications for City Council review and committee appointment. The City Council, at the meeting of February 13, 2013, revised and approved Resolution 2013-05 establishing the committee and defining the criteria for committee appointment. The City Council then reviewed all the applications and approved five of the applicants for appointment to the initial committee. Those five inaugural committee members, serving staggered 2 year terms were:

Scott Bradstreet
Dawn DeVolder
Monty Goddard
John Lloyd
Kristen West

Committee Meeting Dates for FY 2013-14 (July 1, 2013 through June 30, 2014), per section F-1 of Exhibit A of City Resolution No. 2013-05, *"The Committee shall conduct at least four meetings a year."* At the Parks Citizens Oversight Meeting of February 28, 2013, the committee, during discussion of item # 2.1, approved a schedule of meetings which would regularly occur on the fourth Thursday following the end of each quarter of the fiscal year. All

meetings would be held at City Hall and start at 6:30 p.m. Specifically, the scheduled regular meeting dates for FY 2013-14 meetings were:

- July 25, 2013
- October 24, 2013
- January 23, 2014
- April 24, 2014

As two seats on the inaugural committee were termed out, the City Council thanked John Lloyd and Kristen West for their service on the committee and appointed Kathleen Bundy and Jamie Johnson for a full two year term.

The Background of Parks in Wildomar

In 1948, the Ortega Trails, Recreation and Park District (park district), under the original name of Lake Elsinore Recreation, Parks and Parkway District, was formed as an independent special district in Riverside County (county). The purpose of the park district was to bring Lake Elsinore under public ownership, which it did in the 1950s, and to manage the lake. Ultimately, the focus of the park district changed from lake management to developing recreational opportunities and facilities available to the community around the lake. A board of directors, which consisted of five members elected at large who served four-year staggered terms, governed the park district. Although the county had no oversight authority or responsibility for the park district, the park district could direct the county to collect assessments it levied. In July 1987, the county board of supervisors (supervisors) authorized the park district to use the powers of the State's Quimby Act. The Quimby Act requires developers to provide either land or fees to develop new parks or rehabilitate existing parks within the park district. The supervisors granted this authority to the park district and required by ordinance that it submit a Community Park and Recreation Plan (master plan) within one year. The park district met this requirement, and the supervisors approved the master plan in September 1988. During late 1989 and early 1990, the Wildomar area adjacent to the park district began to develop and show a need for parks and recreation. Consequently, the park district's board of directors (board) proposed annexing the Wildomar area. In 1991, the Local Agency Formation Commission (LAFCO) certified both the annexation of the Wildomar area and the detachment of the City of Lake Elsinore from the park district.

With the authority to approve or disapprove proposals for the formation of cities and special districts and for other changes in jurisdiction or organization of local governmental agencies, the LAFCO is responsible for coordinating logical and timely changes in local governmental boundaries. The annexation of the Wildomar area and the detachment of the City of Lake Elsinore resulted in a significant change in the park district's physical boundaries. In addition, according to the LAFCO analysis, the detachment eliminated 59 percent of the park district's primary source of revenue—the portion of property taxes related to the properties in the City of Lake Elsinore.

With the change in funding sources, the park district formed the Wildomar assessment district to cover the costs of the addition of the Wildomar area and later formed the Ortega Trails assessment district to assess all property in the park district. Through fiscal year 1996–97, the park district adopted resolutions and, according to the Resolutions, appropriately obtained engineers' reports and held public hearings—key procedures required by statute to form an assessment district and to renew an assessment.

However, the park district may have acted inappropriately when it did not seek voter approval of the Wildomar assessment following the passage of the proposition 218 in 1996. With some exceptions, such as when assessments are used to repay bonded indebtedness, the proposition requires that voters approve certain existing, new, or increased assessments. In response to the proposition, the park district discontinued levying its Ortega Trail assessment. However, it continued collecting the Wildomar assessment, believing that the assessment was exempt from the requirements of the proposition because the park district primarily used it to

repay an outstanding debt. Unfortunately, the park district either did not obtain or did not retain a formal legal opinion substantiating its belief. Consequently, questions remain regarding whether the Wildomar assessment was exempt and, if not, what should be done with the roughly \$300,000 in Wildomar assessments collected after July 1, 1997, when the Proposition went into effect. Although the park district did not seek voter approval of the Wildomar assessment when the proposition became effective in 1997, concerned residents obtained the necessary signatures to place it on the ballot. In March 2000—more than three years after the proposition passed—Wildomar area residents voted to discontinue this assessment.

With the loss of the funding source, the park district was dissolved in February 2000. The county, by law, became responsible for winding up its affairs and took custody of its assets and liabilities. The county board of supervisors directed the county to use park district assets, not county assets, to pay the district's debts.

On August 29, 2006, a public hearing was held to receive all testimony regarding the formation of Wildomar Landscape Maintenance District 2006-1 . After closing the public hearing, the County Board directed the Executive Director of the Economic Development Agency or designee to tally the assessment ballots that had been received prior to the close of the hearing. The assessment ballots were tabulated on August 30, 2006, at 10:00 a.m. at the office of EDA Administration, 1157 Spruce Street, Riverside, CA 92507. The tabulation shows that votes representing 2,012 parcels out of a possible 6,858 parcels were cast, and that 1,121 votes (or 55.72%) were cast in favor of the formation of Wildomar Landscape Maintenance District 2006-1 and the levy and enrollment of the special assessment.

The proposed budget for fiscal year 2006-07 for Wildomar LMD 2006-1 was \$192,415 which will result in an assessment for fiscal year 2006-07 within Wildomar LMD 2006-1 of \$28 per parcel or equivalent dwelling unit which would increase to \$45 per parcel or equivalent dwelling unit upon completion of Wildomar Park East, a planned new ten (10) acre park within the District. Adoption of County Resolution No. 2006-375 confirmed the assessment levy as indicated in the Engineer's Report for fiscal year 2006-07 for Wildomar Landscape Maintenance District 2006-1 and ordered the placement of the annual assessment on the County's Assessment Roll for fiscal year 2006-07. With the park funding in place, the County rebuilt the parks and opened them with the following descriptions and features:

MARNA O'BRIEN PARK - *located at 20505 Palomar Street, is the ideal recreation area with something for every member of the family to enjoy. For the sports lover, the park consists of three baseball fields with spectator and player benches, a full basketball court, and two large multi-use soccer fields along with state of the art sports field lighting. Younger children will enjoy running throughout the open play area and new tot-lot. Mama O'Brien Park rehabilitation also included picnic shelters, a granite walking trail with a fitness course station, a new (resurfaced) parking lot, tot lot and a contemporary restroom/concession stand.*

REGENCY HERITAGE PARK- *20171 Autumn Oaks Place. New Neighborhood Park for the residents of Wildomar. The renovation of the existing play area will include an area for both 5-12 year old children as well as tots to take pleasure in. Two basketball courts, a granite walkway, picnic shelters and park benches also encompass this charming park. Attention dog lovers; Heritage Park is the place to be! Yes, it is true Heritage Park will include a dog park so you and your best friend can have a safe environment to run and play freely. The dog park includes a fenced walkway to leash and unleash your pet upon entering and exiting the main park site. The park is designed with a direct access so that its facilities can be shared with neighborhood school. This park will allow parents a safe place to walk and pick up their children from school.*

WINDSONG PARK- *located at 35459 Prairie Road. A peaceful neighborhood park tucked away in Wildomar along Prairie Road and Autumn Oaks Road. Windsong Park includes the rehabilitation of the existing concrete walkway around the perimeter of the park, new picnic tables with an improved picnic pavilion and a tot lot for the young children.*

With the City of Wildomar incorporating July 1, 2008, the transition of the Parks from County operation and control to the City was completed July 1, 2009. Shortly after the parks revenues and costs of operation were transferred to the City, an appeal of an on-going lawsuit between the County and a resident of Wildomar regarding the \$28 per parcel assessment funding source of the parks was decided. On Wednesday, May 26, 2010, the California Court of Appeals ruled against the County of Riverside finding an improper establishment of the assessment district that pays for the operating and maintenance costs of Wildomar's parks.

With the loss of this funding source, the fiscal impacts of the Great Recession on the City's General Fund and the taking by Governor Brown of 100% of the City's Motor Vehicle License

Fee revenues, there was no fiscal choice but to again...Close the parks.



Community volunteer groups kept one of the parks somewhat operational but by the end of the year, those efforts had receded.

The parks remained closed until April 12, 2014 when the fiscal effects Measure Z, which was approved by 68.59% of the residents who voted on November 6, 2012 were revealed. The Measure Z includes all parcels of the City participating in the \$28 annual assessment which is the primary source used to fund the operations, maintenance and services of the City parks. Given the current fiscal condition, imposed on the City by the State of California, without this Measure Z funding the parks operations would not be possible.

Park Services Highlights

As this was the first year of funding for park maintenance and services in over 3 years, the focus was on rehabilitating the parks with a planned re-opening in the Spring of 2014. The amount of services will transition in future years from rebuilding the parks to conducting more recreational services for the community. The following are some of the public events and notable achievements from the first year of operations.

- **Great Day of Service;** Tom Pilkington of the local Methodist Church presented a concept program at the publicly noticed meeting of the Wildomar Parks Subcommittee on May 1, 2013. This program was designed to repair and rehabilitate the Wildomar City Parks which had been closed and un-kept for almost three years. The program for the Great Day of Service at the three Wildomar parks included over 450 volunteers, donations and contributions of materials from local suppliers estimated at over \$50,000 including \$27,330 cash which was used to rehabilitate the parks on Saturday October 26,



2013. Improvement projects included, repairing field turf, re-establishing shrubs and trees using drought tolerant materials, redesigning park areas for water conservation.

- **Breakfast with Santa** event was conducted at the Fire Station on Gruwell Street. Over 250 guests participated in the event. Total net revenues were \$1,109.63.



- **“Bark at the Park”** event was conducted at Marna O’Brien and Windsong Parks on a cool Saturday morning in January 2014. This rehab event was focused on spreading several types of ground cover bark in the shrub and playground areas of the two parks (Regency- Heritage park was still undergoing pre-bark rehab efforts). Over 50 volunteers were on hand to help spread 510 cubic yards of bark that was delivered by Recycled Wood Products at a cost of \$10,530.00.

- During the week of March 18, 2014, the turf areas at **Windsong** and **Marna O'Brien** Parks started to become a little greener as the Creative Hydroseed Company sprayed the areas with a mixture of rye and Bermuda grass seeds (technically called OreGro Sports Mix 2i). Creative Hydroseed was the lowest most responsible bidder at 4.7 cents per square foot for spraying 226,106 square feet at the parks (\$10,626.99 total cost).



- Two Boy Scouts undertook Eagle Scout projects at the parks. At Regency- Heritage, Scout Michael Ames started the reconstruction of the **Dog Park** play area and at Marna O'Brien; Riley Olsen constructed the **Tile Wall** which is made up from tiles painted by Parks contributors.
- April 12, 2014 the City held a combination **Re-Opening of the Parks** ceremony and the annual **Egg Hunt** at Marna O'Brien Park. The events were well attended with over 1,000 participants. A total of 6,000 "eggs" were used in the events for children of all ages.



- On Saturday May 3, 2014 **"Star Gazing"** Night was held at Marna O'Brien park. Participants enjoyed viewing the stars through the telescopes provided by the local astronomy association. The event was attended with over 150 participants and provided staff with an experience of providing evening activities at the park.

- The annual **BBQ** was held at Marna O'Brien on Saturday May 24, 2014. This year's event was scaled down to four vendors in an effort to accommodate the BBQ professionals tour schedule and possible conflicts. The event was well attended with residents who enjoyed the musical entertainment, vendors and BBQ tastings. Experiences from this event will benefit next year's event as the scale of

vendors will be increased and full park utilization will be needed.

- Park rehab activities at **Regency - Heritage** park sustained significant damage during an afternoon spring storm in which over 5 inches of rain was received in 2 hours on the freshly planted slopes. The park is part of the County flood control system and acts as a storm drain channel. With the severity of the storm and micros bursts, the channel was inundated with debris which has hampered the parks timely restoration.

Measure Z's Oversight and Advisory Committee Member Comments

Consistent with the requirements of City of Wildomar Municipal Code 3.18.040 – Annual Report, the following are comments from the Committee (presiding at 6-30-2014) regarding “...(a) the amount of funds collected and expended, and (b) the status of the community park and community park facilities, programs and services funded by the tax proceeds raised pursuant to this chapter, including the costs of staff, utilities, materials, contract services and other items related to the repair and maintenance of community parks and community park facilities.”

1. WERE MEASURE Z FUNDS COLLECTED AND EXPENDED AS REQUIRED BY ORDINANCE 71 (Municipal Code 3.18)? IF YES EXPLAIN, IF NO EXPLAIN.

Committee Chairman Scott Bradstreet;

“Yes”

Committee Member Jamie Johnson;

Yes, I believe the fund have been used appropriately, as the parks have been improved and have been minimally maintained

2. STATUS OF COMMUNITY PARK AND COMMUNITY PARK FACILITIES:

Committee Chairman Scott Bradstreet;

Community parks and their facilities have improved significantly over the past year. All three of the existing community parks have been renovated and are moving toward better quality to the City's residents. The overall condition of the parks is good. However, there are some improvements to be made. The following is the status and recommended improvements by park.

Windsong Park: Overall, the park is clean and well-kept, free of trash, debris, and graffiti. All shade structures, play equipments, and site furnishings are clean and in good repair. The turf is in good condition, but has some signs of gophers and needs additional weed eradication. Most of the trees in the park are pruned properly, staked where needed, and in a healthy condition. The Deer grass along the park frontage has established well, creating a nice park entry mixed with the boulders. An area of needed improvement is the shrubs and ground covers. There are several areas where the plants were not able to establish, possibly due installation timing, foot traffic, or just mortality. These areas need to be replanted. It would be best if they were replanted prior to Spring 2015. See Marna O'Brien Park below for Replanting Program recommendations.

Marna O'Brien Park: This park is also in a clean and well-kept state, free of trash, debris, and graffiti. All shade structures, play equipments, and site furnishings are clean and in good repair. The turf for this park at one time was overcome with broadleaf weeds to the point of having deep root structure under the turf. The turf has recovered significantly and with some additional weed eradication over the next year should be back to a level it should be. There are some heavy wear areas where the turf has died. Irrigation should be checked and seeding done for these areas. Most of the trees in the park are pruned properly, staked where needed, and in a healthy condition. This park needs additional planting due to the loss of shrubs and groundcover. The perennial shrubs, particularly the Sage and the Rush grass have not survived well. The Crape Myrtles for this park have had inconsistent growth and mortality. The Acacia, Deer grass, Rockrose,

Coyote Brush, and Chitalpa Trees have done well and should be used further. Many shrubs have not survived in perimeter planters, parking lot islands, and the street frontage swale. In addition, there are large areas where there is bark mulch only. It would be best if a Replanting Program was instituted to replace the dead material. For large flat areas of high traffic and parking finger islands, rock cobble could be installed. Flat planting areas should be replanted with *Acacia redolens* and *Baccharis 'Pigeon Point'* (Coyote Brush). Planters needing tall shrubs should be planted with *Muhlenbergia rigens* (Deergrass) and durable woody shrubs, not perennials. Each of these shrubs performs well and grow quickly when planted from one gallon

Regency Heritage Park: Overall, the park is clean and well-kept, free of trash, debris, and graffiti. All shade structures, play equipments, and site furnishings are clean and in good repair. The turf is not present. If turf is intended to be at this park, it needs to be reseeded. Some of the new trees in the park need to be properly staked with lodge pole pine stakes and have the nursery stakes removed. Established trees are pruned properly, staked where needed, and in a healthy condition. There are several areas where the plants were not able to establish, possibly due installation timing, foot traffic, or just mortality. There are also areas that appear to not have been planted during the renovations last year. It would be best if these areas were replanted prior to Spring 2015. See Marna O'Brien Park above for Replanting Program recommendations.

Committee Member Kathleen A. Bundy;

Great Day of Service was a huge success. Opening Day was enjoyed by the community. Plants are surviving and looking good. Play equipment is maintained.

Committee Member Dawn DeVolder;

On July 24, 2014, I visited each of our three city parks: Heritage Park, Marna O'Brien Park and Windsong Park. During this visit I walked throughout each park, and noted the results of the expenditures of funds from Measure Z, and donated materials and labor through the Great Day of Service.

At Heritage Regency, I entered the park using the entrance off of Trailwood Ct., adjacent to William Collier Elementary. The entrance to the park was lined with weeds and overgrowth from the elementary school. Upon entering the park itself, I noted that many of the plants that had been planted during the great day of service were dead. The existing plants seemed dry and the soil appeared to be very dry, as though it was not being watered. There were two trash cans missing from the trash receptacles. The dog park had a number of tall weeds growing around the periphery. As I walked the length of the park, I noted that the park looked very similar to how it looked prior to the rehabilitation work generated through Measure Z. The play equipment was not in good condition, and I noted some breakage.

At Marna O'Brien I noted that the grass area, which had been covered with Hydro seed, had extensive weeds and dry spots. As I walked I observe sprinklers that needed adjustment, as they were watering the sidewalk rather than the grass area. There were tall weeds growing in the ball field dugouts. Some of the landscape in the back of the park appeared dry and in need of water. The women's restroom had toilet tissue and what appeared to be human waste on the floor of two toilet stalls. My husband looked into the men's restroom and stated that all appeared in order.

At Windsong Park, I noted that the grass appeared green and in fairly good condition. I was able to access the park through the north gate, as the south gate was locked. The gate appeared to need adjustment. The landscape at the park appeared adequately healthy. In the grassy area there were patched areas that crossed from the back of the park to the gazebo. New electrical outlets suggested that they had just been wired, and the patching was the result of burying the wire. The outlets did not appear to be weatherproof, exterior outlets. The tables were still missing from the gazebo area.

The expenditure of Measure Z funds in the fiscal year 2013-2014 has resulted in only a partial rehabilitation of all three parks. Heritage Regency will require extensive further repair and maintenance. The results of hydro seeding at Marna O'Brien was disappointing, and it appeared that no herbicide was used to control weed growth. Both of these parks showed signs of neglect.

Committee Member Monty Goddard:

Windsong Park is in the best shape of the three parks. It is 85% restored to its former peak condition. It needs replacement of dead/missing bedding plants and trees. It needs some weeding and reseeding of the turf, and some adjusting of irrigation coverage. It needs the replacement of the picnic tables at one of the two front gazebos. It needs used charcoal receptacles at the BBQs. It needs proper repairs to the fence at the rear of the park. It needs the "recycled" water signage and mounting posts repaired or replaced. It needs the weeds killed in the concrete joints at the rear gazebo and the missing "grout" replaced in the concrete joints through out the park. It needs "doggy bag" dispensers and leash law signage, similar to those existing at the other two parks, installed at both park entrances. It needs the hours of operation and park rules temporary signage replaced with permanent signage. It needs the playground area brought up to "code".

Marna O'Brien is restored to 65% of its former peak condition. It needs replacement of dead/missing bedding plants, trees and including the ivy/vines along large sections of the parks perimeter block wall. About 50% of the turf is mass weeds or exposed soil. It needs major weeding and reseeding. It needs significant adjusting of irrigation coverage. The irrigation booster pump needs to be made operational to facilitate thorough irrigation coverage. It needs the ball field seating railing repaired. It needs replacement of the deteriorated or missing basketball nets. It needs a trash can placed in one of the trash can receptacles. It needs used charcoal receptacles at the BBQs. It needs the two homemade plastic pail light post bases replaced with the original equipment equivalent. It needs the hours of operation and park rules temporary signage replaced with permanent signage. It needs the playground area brought up to "code". The water fountain near the basketball courts needs to be made operational. The one at the snack bar/restroom complex needs maintenance/adjusting. The entire snack bar/restroom complex needs attention to include; painting of the buildings doors, repairing or replacing all four downspouts at the breezeway, repainting the exposed wood of the breezeway, replacing missing electric outlet covers, repairing the plastic light covers, painting or covering the mastic where the County had a plaque mounted, and repairing the community bulletin board. The entire area surrounding the water tank needs TLC. This is the "entrance" to Wildomar's "crown jewel". A little paint, some attractive plants and replacement of the rock under the tank, much of which ends up on the roof of the snack bar/restroom complex, with mulch are needed.

Regency-Heritage Park is in the worst shape of the three parks. It is 20% restored to its former peak condition. It needs nearly all new plants and trees. It has no turf. It irrigation system is need of major repair. It needs replacement of the deteriorated or missing basketball nets. It needs one of the basketball backboards repaired or replaced. It needs trash cans placed in two of the trash can receptacles at the dog park side of the park. It needs the two to three foot high weeds removed throughout the dog park. It needs one of the benches bolted down. It needs the holes in the fence at the park entrance repaired and adjacent graffiti removed. A little black paint needs to be applied to the gate and gate posts at the park entrance as well as at the entrance to the dog park. Missing BBQ needs to be replaced or the mounting post removed. It needs used charcoal receptacles at the BBQs. It needs the hours of operation and park rules temporary signage replaced with permanent signage. It needs the playground area brought up to "code".

Committee Member Jamie Johnson;

I believe that the parks have been maintained minimally there is still some work to be done to keep the maintenance up and the parks cleaned

3. STATUS OF PROGRAMS AND SERVICES:

Committee Chairman Scott Bradstreet;

Programs and services have continued to add value to life in Wildomar. Anticipating further expansion of programs and services as the City grows.

Committee Member Kathleen A. Bundy;

Baseball and Soccer Fields and walking paths in Parks are maintained. Restrooms and Graffiti are cleaned up appropriately.

Committee Member Jamie Johnson;

I have seen many program and services for the parks since they have been opened

4. COMMENTS/CONCERNS:

Committee Chairman Scott Bradstreet

The primary concern is whether the residents are getting the parks the Measure Z Funds are supporting. It is clear that the Measure Z Funds are being used properly for maintenance. Due to the amount of shrubs and groundcovers needed to bring the parks into the proper level of quality for the residents, it would appear that an additional source of funds will need to be considered. It's possible that the City could solicit a group of volunteers to replant one gallon shrubs to save cost. It is recommended that Council request staff to create a Replanting Program that could be executed over the next year.

Committee Member Kathleen A. Bundy

I was sworn in for this committee on July 24, 2014.

Committee Member Monty Goddard;

The parks' facilities need to be 100% before any significant funding is diverted to programs and services. Hire a professional to get the playgrounds, park turf, plantings, and irrigation systems up to snuff. Establish a checklist of the deficiencies identified above, establish a timeline, and monitor/inspect progress on their elimination. Regency-Heritage Park is a concern. Before any significant funding is expended on it, a long term plan/layout needs to be developed and approved.

Committee Member Jamie Johnson;

It is my hopes that the parks will be maintained on a daily basis, keeping them clean and safe for our community. I think that there should be more care for the grass, shrubs and trees. The parks should also be able to bring in money from Wildomar soccer, baseball and any other league sports. The dog parks must be maintained daily, there needs to be proper place to dispose of animal droppings.

Financial Information

Budgeting and Reviews

The City of Wildomar held a Budget Workshop on March 20, 2013, to give an overview of the City's finances and gather input from residents for use in preparing the City's first biennial budget. At the June 26 2013 City Council Meeting, a public hearing was conducted in which the City Council reviewed, discussed and adopted by Resolution number 2013-26 the City budgets which included the Measure Z budgets (City Fund Number 255) for Fiscal Years 2013-14 and 2014-15. Consistent with City administrative practice, these budgets were reviewed, discussed and amended, as needed, during the quarterly City-wide Budget Review public hearings. Quarterly reviews were also conducted at the Oversight and Advisory Committee meetings and the quarterly financial reports are posted on the City's website under the Parks section (www.cityofwildomar.org.)

The budget documents were prepared with consideration to this being the initial year of Parks funding, the parks facility needs after over two years of minimal maintenance and potential recreation activities to be conducted at the facilities. As this was the City's first biennial budget and the first Measure Z budget for Parks, conservative estimates were used to provide for the anticipated park restoration the unknowns which may require immediate attention. Additionally, as the initial year of the Measure Z budget concluded, a review of the expenditures and revenues provided the needed history on which to base budget revisions and amend the second year Measure Z budget.

Annual Financial Summary

Total appropriations for FY 2013-14 were \$307,700 and actual expenditures were \$305,291. Total revenues for FY 2013-14 were initially budgeted at \$343,200 and then increased to \$371,200 due to Great Day of Service donations. This compares to the actual revenues of \$345,553 or 93 percent of the revised budget. The fund balance at June 30 2014 was budgeted at \$36,500 as compared to the actual fund balance of \$40,262 or 13% of expenditures.

Revenue Highlights

At the completion of the first year of activity in the Measure Z fund number 255, actual revenues were \$25,647.09 under the revised budget of \$371,200.00. This is primarily due to the Special Assessment revenue account (\$28.00 parcel assessment) as the budget was based on a higher number of parcels paying the assessment. Of the total 12,903 parcels in the City only 12,194 were eligible to participate in the program compared to a budgeted amount of 12,257 parcels. The difference is the number of parcels that are exempt from the assessment due to governmental or other property tax exempt ownership status.

Revenue Category	Budget	Actual	Variance Fav (Unfav)
255-3320 -Special Event	\$ 1,600.00	\$ 1,109.63	(\$ 490.37)
255-3550 - Special Assessment	343,200.00	317,112.82	(26,087.18)
255-3855 – GDS Park Rehab	26,400.00	27,330.46	930.46
Total	\$ 371,200.00	\$ 345,552.91	(\$ 25,647.09)

Additionally, of the 12,194 assessed parcels, 594 parcels (4.57%) were delinquent in the timely payment of this assessment. This rate of delinquency is reasonable given the current economic conditions of southwest Riverside County and these delinquencies will be recovered in the future. The Great Day of Service Park Rehab revenues of \$27,330 are due to one-time donations from the businesses and community partners who sponsored the rehab event at all three parks on October 26, 2014. The Special Event revenues reflect the Breakfast with Santa event wherein the City partnered with the Rotary Club. The total net revenues for the event \$1,109.63.

Expenditure Highlights

Expenditure Activity	Budget	Actual	Variance Fav (Unfav)
255-410-4610 – Community Services - Admin.	\$ 117,100.00	\$ 102,882.96	\$ 14,217.04
255-410-4611 -- Marna O'Brien Park	114,700.00	132,727.25	(18,027.25)
255-410-4612 – Regency Heritage Park	42,500.00	45,196.22	(2,696.22)
255-410-4613 – Windsong Park	32,300.00	24,484.58	7,815.42
Total	\$ 306,600.00	\$ 305,291.01	\$ 1,308.99

In accordance with the reporting requirements of Measure Z, the following are the expenditures by cost center within the Measure Z fund (number 255) as of June 30, 2014. During the first 12 months of this fund the majority of funds were spent on rehab and repair efforts and materials for the parks in comparison to funds spent on recreation programs and events. This mix of expenditures will change when the park facility conditions are up to acceptable levels of service.

The Wildomar Community Services Department oversees 15 acres of improved park land and operates 3 parks and recreation facilities. The Department is comprised of four areas: Community Services - Administration, Marna O'Brien Park, Regency Heritage Park and Windsong Park. The following provides further information on the fund balance sheet, each of the functional areas as well as their related expenses, in summary by account and in detail by type of vendor or service per account.

Community Services- Administration

The Parks & Recreation Administration is provided by the Community Services Department and is housed at City Hall. Administrative staff consists of the City Manager in the Interim Parks & Recreation Manager position, City Clerk, Public Information Specialist, Administrative Support Analyst/Event Coordinator, Administrative Office Assistant, Senior Accountant and at times the Park Operations staff. Administrative staff answers questions from the public, handles customer activity and facility registrations, and oversees the departments business activities. The public information specialist is charged with communicating with the public and promoting departmental activities through the media. The overall administrative costs were significant as during this first year many one-time activities and expenses were incurred with establishing a Parks and Recreation programs, setting up an running the Committees, planning the Great Day of Service and related events such as 3 weed spraying weekends at the parks, planning for a full week of volunteer weed and debris removal, ordering of plants and materials and planning the Opening Day ceremonies.

Marna O'Brien Park Operations Summary

20505 Palomar Street 9.6565 acres

The initial challenge was to make Marna O'Brien park presentable. After starting the process and accessing the immediate issues, the bigger problem became creating Marna to be functional. Not only was the park neglected from lack of any type of visible maintenance, the park lacked an overall up keep of its facility mechanics.

As the plans to refurbish Wildomar's three parks began to take motion the task of weed abatement was the first step. With the help members from of the Murrieta United Methodist Church, city staff and volunteers came together to remove the eye sore that had blemished the city for almost three years.

On August 10th 2013, Monsanto in coordination with The Southwest Riverside County United Methodist Churches assisted the city to take further action in controlling the weeds on all three park sites. The generous donations from Monsanto Corporation provided the needed herbicidal agent to apply three times prior to hydro seeding the grounds.



Through the services of Laurie Levine, Landscape Architect, the Wildomar parks were taking a new look in order to address the current drought situation in southern California. Plans to remove unneeded grass areas and replace them with drought tolerant shrub gardens became the next to step towards refurbishment. With such a task on hand, temporary contract labor was needed to assist in removal of close to 900 sprinklers and replacing them with drip line that was donated by Hunter Industries. Also with the assistance of temporary labor, the preparation for the placement of bark in the new shrub gardens was accomplished in a timely manner. Four inches of dirt were removed from all new converted garden areas in order for the bark to function as desired.

As a result of the lack of water usage at all three park locations, the valves to the irrigation system failed to operate properly. Through the donation of Hunter Industries and contract labor, 115 sprinkler valve diaphragms were replaced. In a similar manner, due lack of scheduled maintenance both the back flow device and irrigation booster pump failed to operate effectively. Unfortunately, the failure occurred on January 14, 2014, just a few months after the plantings occurred on the Great Day of Service (GDOS). The repair came rapidly thanks to the assistance of Morrow Plumbing. Later in the year, the irrigation booster pump also malfunctioned caused by lack of usage. The estimated \$6,000.00 pump system needed a new motor in order for the turf sprinklers to operate properly. The new \$2,300 motor allowed the

correct pressure for the 90 newly installed Hunter turf sprinklers to function as designed. With that task completed, Marna O' Brien now capable to effectively water all designated areas efficiently.

During the month of January the city ordered and installed the much needed bark for the newly designed shrub gardens. On Saturday January 11th, 2014, the city held the "Bark at the Parks" event. City staff, volunteers and The United Methodist Churches worked the entire Saturday spreading landscape bark in the planter areas at the parks. The monumental task of spreading 257 cubic yards could not be completed in one day by the volunteer crew and was completed shortly thereafter with the help of Inland Empire Landscape, temporary labor and the use of a bobcat from Eagle Equipment Rentals. Within that same time period, Inland Landscape and temporary labor installed the remainder of the plants left over from the GDOS.

Prior to the installation of the hydro seed that occurred in March, the dead and dry weed needed be scrapped off turf areas. The nearly 6 acres of turf area was drug using a six foot fence drag. Upon completion, the sprinkler system was tested for proper coverage. At that time the 90 Hunter sprinklers were installed.

Sanders paving coordinated by PV Maintenance were able to reseal and stripped the Marna O'Brien parking lot prior to the scheduled April 12, 2014 reopening of the park. Although the park is still in need of some more rehabilitation, regular scheduled landscape and janitorial services started in April 2014.



Regency Heritage Park Operations Summary

20171 Autumn Oaks Place 3.26 improved acres

Having been mowed and sprayed in the same time period as the over two parks, the park unfortunately needed the removal of the most dead vegetation. Its two north side slopes were difficult to address. With the use of two backhoes and two bobcats the park was cleared of all major debris.

PV Maintenance removed the shrubs that took over the dog park caused by excess of run off from a covered storm drain. With the use of temporary labor, the creek's coble stones were cleared from all settled dirt and were freed of weeds.

On the GDOS, 90% of all expected plants were installed in the park. After a "micro burst" storm hit Wildomar in March 2014, leaving behind more than 5 inches of rain, the majority of those plants were washed down in the creek. The task of removing the large amount of dirt from the creek was again required.

In early April, the rehabilitation of the dog park was complete and replacement of the dog fence that was removed and placed at Windsong upon closure was re-installed. Also, the placement of the barn owl house on the tree trunk donated by Able Trees Service was installed. This park remains the City's greatest challenge in that it lies in a storm drain channel. The park condition is improving and it is functional, significant efforts and material is needed to restore the presentation qualities of this park. Prior to this investment, a review of this park's purpose should be made in light of the planned storm drain



channel enhancements for this area as sought by Riverside County Flood Control.



Windsong Park Operations Summary

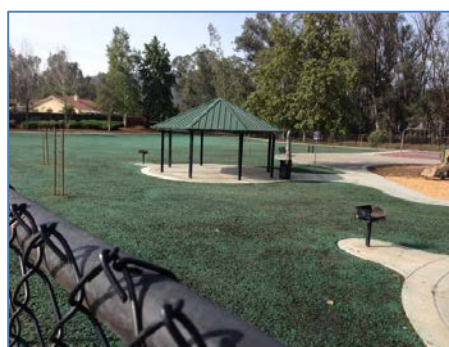
35459 Prairie Road 2.12 acres

Having been shut down for nearly three years, the dead vegetation and newly converted reclaimed water system became major hurdles in refurbishing Windsong Park. A clean up was scheduled with city staff and volunteers help to remove the dead weeds and bushes from the park. The park was mowed prior to the application of an herbicidal agent. The park was sprayed twice by Monsanto in order to prep for grass installation. With the assistance of temporary labor, all trees on the park location where lifted and thinned, creating a better overall presentation to the park. Like Marna O'Brien, 4 inches of dirt were removed from former grass areas in preparation for the installation of bark.

In addition to the "Bark at the Park" event, the completion of placement of bark was provided by Inland Empire Landscape and temporary contract labor. With grass the areas free of bark piles, the future grass areas were prepared by using a backhoe to level and drag the surface. With the installation of 60 new sprinklers donated by Hunter Industries, Elsinore Valley Municipal Water District performed a coverage test since the park has recently been converted to reclaimed water.



With the help of Inland Empire Landscape and temporary contract labor, the installation of the remaining plants from GDOS was completed. Not having any need for any additional construction/earth moving equipment at the park, the fences around the park were repaired and the park was re-opened for use on April 12, 2014. Although the park condition is improving and some minor rehabilitation is still in need, regular scheduled landscape and janitorial services started in April 2014.



Appendices

CITY OF WILDOMAR
Annual Expenditure Reporting-Summary
Fiscal Year July 1, 2013 - June 30, 2014

255 - Measure Z Park

EXPENDITURES	BUDGET	EXPENDITURES	VARIANCE FAV<UNFAV>	Prct Used
Marna O'Brien Park				
255-410-4611-51010 Overtime	4,000	3,347	653	84%
255-410-4611-52010 Office Supplies	1,500	1,247	253	83%
255-410-4611-52012 Departmental Supplies	40,000	36,264	3,736	91%
255-410-4611-52020 Legal Notices	-	21	(21)	0%
255-410-4611-52115 Contractual Services	38,200	65,474	(27,274)	171%
255-410-4611-52116 Professional Services	-	-	-	0%
255-410-4611-53020 Telephone	500	246	254	49%
255-410-4611-53024 Solid Waste	4,000	3,638	362	91%
255-410-4611-53025 Electricity	10,500	2,556	7,944	24%
255-410-4611-53026 Water	16,000	19,934	(3,934)	125%
Total Marna O'Brien Park	\$ 114,700.00	\$ 132,727.25	\$ (18,027.25)	116%

ACCOUNT NUMBER		BUDGET	EXPENDITURE DETAIL	EXPENDITURES	BALANCE	Prct Used
Marna O'Brien Park						
255-410-4611	O'Brien Park					
255-410-4611-51010	Overtime	4,000.00		3,347.00	653.00	84%
255-410-4611-52010	Office Supplies	1,500.00		1,246.79	253.21	83%
			<i>A&A Janitorial Services(Cleaning Supplies)</i>	1,046.27		
			<i>Lowes</i>	5.35		
			<i>Marathon Reprographics</i>	195.17		
				<u>1,246.79</u>		
255-410-4611-52012	Departmental Supplies	40,000.00		36,263.60	3,736.40	91%
			<i>GDS supplies -99 Cent Only Store</i>	31.32		
			<i>GDS supplies -Ace Hardware</i>	20.51		
			<i>Bamboo Pipeline-(Plants)</i>	3,117.45		
			<i>Chevron</i>	88.41		
			<i>County of Riverside-Environmental Health</i>	87.00		
			<i>GDS supplies purchase , Payee: Daniel Torres</i>	28.02		
			<i>GDS supplies-Dollar Tree, Inc.</i>	22.73		
			<i>Eagle Graphic Creations</i>	140.40		
			<i>GDS supplies, payee: Gary Nordquist</i>	108.62		
			<i>Green Meadows Growers LLC</i>	760.05		
			<i>L&M Fertilizer- (GDS)</i>	1,478.41		
			<i>Morrow Plumbing</i>	740.00		
			<i>Online Stores, Inc.</i>	42.95		
			<i>Paradise Garden Center(Plants)</i>	11,770.11		
			<i>Party City</i>	73.36		
			<i>Replenish Petty Cash</i>	37.22		
			<i>Print Postal</i>	81.71		
			<i>Recycled Wood Products(Playground Bark)</i>	5,431.86		
			<i>Smart&Final</i>	133.16		
			<i>Staples</i>	68.80		
			<i>SunnyBunnyEasterEggs.Com</i>	707.42		
			<i>Temecula Valley Pipe & Supply</i>	591.56		
			<i>Village Nurseries(Plants)</i>	10,702.53		
				<u>36,263.60</u>		
255-410-4611-52020	Legal Notices	0.00		20.50	-20.50	0%
			<i>County of Riverside Recorder' Office</i>	20.50		
				<u>20.50</u>		

ACCOUNT NUMBER	BUDGET	EXPENDITURE DETAIL	EXPENDITURES	BALANCE	Prct Used	
Marna O'Brien Park - (Continued)						
255-410-4611-52115	38,200.00	Contractual Services	65,474.05	-27,274.05	171%	
		<i>Creative Hydroseed, Inc.</i>	9,012.96			
		<i>Inland Empire Landscape Inc.(Weekly Maintenance)</i>	14,977.53			
		<i>Labor Finders</i>	672.30			
		<i>Labor Ready</i>	706.05			
		<i>Manpower Temp Services</i>	22,905.00			
		<i>Ochoa's Backflow Systems</i>	120.00			
		<i>Print Postal</i>	363.94			
		<i>Protection Rescue Security Services(Daily)</i>	585.00			
		<i>Regan Paving</i>	2,050.00			
		<i>A&A Janitorial Services(Daily Maintenance)</i>	8,744.02			
		<i>Able Tree Service</i>	400.00			
		<i>American Fence Company</i>	2,383.90			
		<i>Brian's Live Bee Removal, Service</i>	375.00			
		<i>Swank Motion Pictures</i>	822.00			
		<i>Net of JE Adjustments & Year End True-up</i>	1,356.35			
			65,474.05			
255-410-4611-52116	-	Professional Services				
255-410-4611-53020	500.00	Telephone	246.24	253.76	49%	
		<i>Verizon</i>	246.24			
			246.24			
255-410-4611-53024	4,000.00	Solid Waste	3,638.34	361.66	91%	
		<i>CR&R Inc.</i>	3,638.34			
			3,638.34			
255-410-4611-53025	10,500.00	Electricity	2,556.45	7,943.55	24%	
		<i>Edison</i>	2,556.45			
			2,556.45			
255-410-4611-53026	16,000.00	Water	19,934.28	-3,934.28	125%	
		<i>Elsinore Valley Municipal Water District</i>	19,934.28			
			19,934.28			
Total Marna O'Brien Park		114,700.00	132,727.25	132,727.25	-18,027.25	116%

CITY OF WILDOMAR
Annual Expenditure Reporting-Summary
Fiscal Year July 1, 2013 - June 30, 2014

255 - Measure Z Park

EXPENDITURES	BUDGET	EXPENDITURES	VARIANCE FAV<UNFAV>	Prct Used
Regency Heritiage Park				
255-410-4612-51010 Overtime	4,000	3,347	653	84%
255-410-4612-52010 Office Supplies	500	31	469	6%
255-410-4612-52012 Departmental Supplies	500	2,141	(1,641)	428%
255-410-4612-52015 Postage Mailing	-	4	(4)	0%
255-410-4612-52020 Legal Notices	100	70	31	70%
255-410-4612-52115 Contractual Services	22,900	32,017	(9,117)	140%
255-410-4612-52116 Professional Services	5,000	-	5,000	0%
255-410-4612-53024 Solid Waste	3,000	3,488	(488)	116%
255-410-4612-53025 Electricity	500	123	377	25%
255-410-4612-53026 Water	6,000	3,976	2,024	66%
Total Regency Heritiage Park	\$ 42,500.00	\$ 45,196.22	\$ (2,696.22)	106%

ACCOUNT NUMBER		BUDGET	EXPENDITURE DETAIL	EXPENDITURES	BALANCE	Prct Used
Heritage Regency Park						
255-410-4612-51010	Overtime	4,000.00		3,347.00	653.00	84%
255-410-4612-52010	Office Supplies	500.00		31.21	468.79	6%
			<i>Marathon Reprographics</i>	31.21		
				<u>31.21</u>		
255-410-4612-52012	Departmental Supplies	500.00		2,140.63	-1,640.63	428%
			<i>GDS cleaning supplies purchase, payee:Gary Nordquist</i>	21.95		
			<i>Temecula Valley Pipe & Supply</i>	194.18		
			<i>Print Postal</i>	93.67		
			<i>Tom Knight Trucking</i>	1,650.00		
			<i>Home Depot</i>	163.30		
			<i>Petty Cash Replenishment</i>	17.53		
				<u>2,140.63</u>		
255-410-4612-52015	Postage Mailing	0.00		3.59	-3.59	0%
255-410-4612-52020	Legal Notices	100.00	<i>Riverside County Recorders Office</i>	69.50	30.50	70%
				<u>69.50</u>		
255-410-4612-52115	Contractual Services	22,900.00		32,016.54	-9,116.54	140%
			<i>Inland Empire Landscape Inc.(Monthly Maintenance)</i>	3,222.00		
			<i>Labor Finders</i>	2,486.66		
			<i>Labor Ready</i>	706.04		
			<i>Ochoa's Backflow Systems</i>	40.00		
			<i>Print Postal</i>	9.72		
			<i>Protection Rescue Security Services(Daily)</i>	585.00		
			<i>PV Maintenance, Inc.</i>	9,522.71		
			<i>State Water Resource Control</i>	145.00		
			<i>American Fence Company, Inc.</i>	1,425.80		
			<i>Protection Rescue Security, Services-GDS</i>	2,224.05		
			<i>A&A Janitorial Services(Daily Maintenance)</i>	560.00		
			<i>Moore Fencing Company (Dog Park)</i>	8,768.43		
			<i>Net of JE Adjustments & Year End True-up</i>	2,321.13		
				<u>32,016.54</u>		

ACCOUNT NUMBER	BUDGET	EXPENDITURE DETAIL	EXPENDITURES	BALANCE	Prct Used	
Heritage Regency Park - (Continued)						
255-410-4612-52116	Professional Services	5,000.00		5,000.00	0%	
255-410-4612-53024	Solid Waste	3,000.00				
			<i>CR&R Inc.</i>	3,488.00	116%	
				<u>3,488.00</u>		
255-410-4612-53025	Electricity	500.00		123.33	25%	
			<i>Edison</i>	123.33		
				<u>123.33</u>		
255-410-4612-53026	Water	6,000.00		3,976.42	66%	
			<i>Elsinore Valley Municipal Water District</i>	3,976.42		
				<u>3,976.42</u>		
				0.00		
Total Heritage Regency Park		42,500.00		45,196.22	-2,696.22	106%

CITY OF WILDOMAR
Annual Expenditure Reporting-Summary
Fiscal Year July 1, 2013 - June 30, 2014

255 - Measure Z Park

EXPENDITURES	BUDGET	EXPENDITURES	VARIANCE FAV<UNFAV>	Prct Used
Windsong Park				
255-410-4613-51010 Overtime	2,000	1,673	327	84%
255-410-4613-52010 Office Supplies	1,000	31	969	3%
255-410-4613-52012 Departmental Supplies	7,500	5,291	2,209	71%
255-410-4613-52020 Legal Notices	-	21	(21)	0%
255-410-4613-52115 Contractual Services	11,800	11,168	632	95%
255-410-4613-52116 Professional Services	2,000	-	2,000	0%
255-410-4613-53024 Solid Waste	2,000	1,394	606	70%
255-410-4613-53025 Electricity	1,000	585	415	58%
255-410-4613-53026 Water	5,000	4,322	678	86%
255-450-4500-53025 Electricity	-	-	-	0%
Total Windsong Park	\$ 32,300.00	\$ 24,484.61	\$ 7,815.39	76%
Total Park Expenditures	\$ 306,600.00	\$ 305,291.04	\$ 1,308.96	100%
Net Surplus or (Deficit)	\$ 64,600.00	\$ 44,338.31	\$ (32,845.79)	31%

ACCOUNT NUMBER		BUDGET	EXPENDITURE DETAIL	EXPENDITURES	BALANCE	Prct Used
Wingsong Park						
255-410-4613	Wingsong Park					
255-410-4613-51010	Overtime	2,000.00		1,673.48	326.52	84%
255-410-4613-52010	Office Supplies	1,000.00		31.22	968.78	3%
			<i>Marathon Reprographics</i>	31.22		
				<u>31.22</u>		
255-410-4613-52012	Departmental Supplie	7,500.00		5,290.74	2,209.26	71%
			<i>GDS cleaning supplies purchased, payee:Gary Nordquist</i>	21.94		
			<i>Recycled Wood Products</i>	5,098.14		
			<i>Print Postal</i>	54.66		
			<i>Amazon Market Place</i>	81.16		
			<i>Temecula Valley Pipe & Supply</i>	34.84		
				<u>5,290.74</u>		
255-410-4613-52020	Legal Notices			20.50	-20.50	0%
			<i>Riverside County Recorders Office</i>	20.50		
				<u>20.50</u>		
255-410-4613-52115	Contractual Services	11,800.00		11,168.22	631.78	95%
			<i>Reclass Fence Master(repair fence Wingsong Park)JE#GJ14-01E</i>	680.00		
			<i>Creative Hydroseed, Inc.</i>	1,614.03		
			<i>Inland Empire Landscape, Inc.(Weekly Maintenance)</i>	3,438.00		
			<i>Labor Finders</i>	672.31		
			<i>Labor Ready</i>	706.05		
			<i>Print Postal</i>	29.16		
			<i>Protection Rescue Security, Services</i>	585.00		
			<i>PV Maintenance, Inc.</i>	650.52		
			<i>A&A Janitorial Services(Daily Maintenance)</i>	400.00		
			<i>Net of JE Adjustments & Year End True-up</i>	2,393.15		
				<u>11,168.22</u>		
255-410-4613-52116	Professional Services	2,000.00			2,000.00	0%
255-410-4613-53024	Solid Waste	2,000.00		1,393.65	606.35	70%
			<i>CR&R Inc.</i>	1,393.65		

ACCOUNT NUMBER	BUDGET	EXPENDITURE DETAIL	EXPENDITURES	BALANCE	Prct Used
			<u>1,393.65</u>		
Windsong Park - (Continued)					
255-410-4613-53025 Electricity	1,000.00		584.80	415.20	58%
		<i>EDISON</i>	<u>584.80</u>		
			<u>584.80</u>		
255-410-4613-53026 Water	5,000.00		4,321.97	678.03	86%
		<i>Reclass EVMWD Water JE#GJ14-03D</i>	358.88		
		<i>Elsinore Valley Municipal Water District</i>	3,963.09		
			<u>4,321.97</u>	0.00	
Total Windsong Park	32,300.00		24,484.58	7,815.42	76%
Total Measure Z Park	306,600.00		305,291.01	1,308.99	100%

Appendices

Auditors Letter..... Appendix A
Ordinance 71..... Appendix B
Resolution 2013-37.....Appendix C

Appendix A

Auditors Letter

(to be provided at the 1-29-2015 meeting)

Appendix B

Ordinance 71

ORDINANCE NO. 71
AN ORDINANCE OF THE CITY OF WILDOMAR,
CALIFORNIA, ADDING A NEW CHAPTER 3.18 TO THE
WILDOMAR MUNICIPAL CODE AUTHORIZING A
SPECIAL TAX TO PROVIDE FUNDING FOR WILDOMAR
COMMUNITY PARKS AND COMMUNITY PARK RELATED
FACILITIES, PROGRAMS AND SERVICES

The people of the City of Wildomar do ordain as follows:

SECTION 1. ADDITION OF CHAPTER 3.18. A new chapter 3.18 entitled "Save Wildomar Community Parks Funding Measure" is hereby added to Title 3 "Revenue and Finance" of the Wildomar Municipal Code, and shall read as follows:

"Chapter 3.18 – SAVE WILDOMAR COMMUNITY
PARKS FUNDING MEASURE

3.18.010 – Authority to Adopt Measure. This chapter and the tax authorized herein are adopted pursuant to the provisions of the California Constitution, Articles XIII A §4 and XIII C §2, and pursuant to Sections 50075 *et seq.* and 53722 *et seq.* of the California Government Code.

3.18.020 – Purpose. The tax authorized by this chapter is solely for the purpose of raising revenue to pay for the availability of and the funding, repair, operating and maintenance of community parks and community park related facilities, programs and services within the City of Wildomar. The tax is not imposed as an *ad valorem* tax on real property, nor a transaction tax or sales tax on the sale of real property. The proceeds of the tax will be deposited in a special fund and shall be restricted for the purposes stated above. As such, the tax is a special tax.

3.18.030 – Use of Proceeds. Tax proceeds raised pursuant to this chapter may only be used for Wildomar community park purposes as specified in Section 3.18.020, including, but not limited to, maintaining clean public restrooms, maintaining safe playground equipment, restoring safety lighting, removing graffiti, maintaining sports fields, and maintaining landscaping and public structures situated in Wildomar community parks. Tax proceeds raised pursuant to this chapter may also be used for audit reports as set forth in this chapter.

3.18.040 – Annual Report. An annual report shall be prepared and filed with the City Council of the City as provided in Sections 50075.1 and 50075.3 of the California Government Code, and shall contain (a) the amount of funds collected and expended, and (b) the status of the community park and community park facilities, programs and services funded by the tax proceeds raised pursuant to this chapter, including the costs of staff, utilities, materials, contract services and other items related to the repair and maintenance of community parks and community park facilities.

3.18.050 – Annual Audit. The Director of Finance shall cause the City's independent auditor to perform an annual audit of the expenditure of the proceeds of the tax imposed by this chapter.

3.18.060 – Oversight Committee. By no later than March 1, 2013, the City Council shall establish a Wildomar Community Parks Funding Measure Citizen's Oversight Advisory Committee to advise the City Council regarding the collection and expenditure of tax revenues collected under the authority of this chapter. The Committee shall consist of at least five members, who shall be residents of the City. The terms of the Committee members and their specific duties shall be established by resolution of the City Council.

3.18.070 – Special Tax Fund. Tax proceeds raised pursuant to this chapter shall be deposited into a special fund in the City treasury, to be designated the "Wildomar Community Parks Special Tax Fund," and appropriated and expended only for the purposes authorized by this chapter.

3.18.080 – Special Tax. Commencing as of July 1, 2013 and continuing annually thereafter, there is imposed a tax on all parcels in the City for the privilege of using community park and community park related facilities, programs and services and the availability of such facilities, programs and services. The maximum tax rate imposed hereby shall not exceed Twenty-Eight Dollars (\$28.00) per parcel per year. For purposes of this chapter, "parcel" means a unit of real estate in the City as shown on the most current official assessment role of the Riverside County Assessor.

3.18.090 – Collection of Special Tax. The tax imposed by this chapter shall be due and payable on July 1 of each year, but it may be paid in two (2) installments due no later than the immediately following December 10 and April 10. The tax shall be delinquent if not received on or before the delinquency date set forth in the notice mailed to the address of the owner of the parcel as shown on the most current assessment roll of the Riverside County Tax Collector. The tax authorized under this chapter shall be collected by the Riverside County Tax Collector in accordance with applicable procedures, and the tax may only be included on the annual tax bill sent out by the Riverside County Tax Collector.

3.18.100 – Collection of Unpaid Special Taxes. The amount of any tax imposed on a parcel by this chapter, together with any penalties for nonpayment, shall be deemed a debt to the City. In the event of a delinquency in the payment of any such tax and penalties, the City may bring an action in its name against the owner of the parcel with respect to which the tax is delinquent for collection of the amounts owing. In any such action, the City shall also be entitled to recover its attorneys' fees and costs and administrative expenses.

3.18.110 – Penalty for Nonpayment. A penalty of Five Dollars (\$5.00) is hereby imposed on all taxpayers who fail to pay the tax imposed by this chapter when due. In addition, if the tax remains unpaid as of July 1 of the following year, an additional penalty of Five Dollars (\$5.00) shall be imposed on all amounts unpaid. Every penalty

imposed under the provisions of this chapter shall become a part of the tax herein required to be paid.

3.18.120 – Exemptions. The tax imposed by this chapter shall not apply to the owner of any parcel that is legally exempt therefrom.

3.18.130 – Regulations. The City Council is authorized to promulgate such regulations as it deems necessary in order to implement the provisions of this chapter.

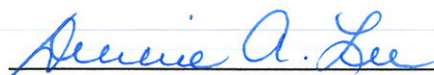
3.18.140 – Amendment. This chapter may not be amended by the City Council to increase the tax imposed hereunder without applicable voter approval. Subject to the foregoing, the City Council may amend this chapter without voter approval to clarify its provisions or to make technical corrections, including conforming the collection provisions of this chapter with applicable State law.

3.18.150 – Severability. If any provision, sentence, clause, section or part of this chapter is found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality, or invalidity shall affect only such provision, sentence, clause, section or part of this chapter and shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this chapter. It is hereby declared to be the intention of the people of the City of Wildomar, that this chapter would have been adopted had such unconstitutional, illegal or invalid provision, sentence, clause, section or part thereof not been included herein.

3.18.160 – Challenge. Any action to challenge the tax imposed by this chapter shall be brought pursuant to Government Code Section 50077.5 and Code of Civil Procedure Section 860 et seq.

Submitted to the voters at a General Municipal Election consolidated with the Statewide General Election on November 6, 2012, with results declared at a Regular Wildomar City Council Meeting on December 12, 2012 via Resolution No. 2012-44 incorporating certified results from the County of Riverside Registrar of Voters. Results show a majority of voters voted in favor of the Ordinance.

Certified this 12th day of December, 2012.



Debbie A. Lee, CMC
City Clerk

Appendix C

Resolution 2013-37

RESOLUTION NO. 2013 - 37

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, REPEALING RESOLUTION 2013-05
AND ESTABLISHING THE ORGANIZATION, OBJECTIVES AND
RESPONSIBILITIES OF A WILDOMAR COMMUNITY PARKS
FUNDING MEASURE CITIZEN'S OVERSIGHT ADVISORY
COMMITTEE AND COMMITTEE MEMBER VOLUNTEERS
DESCRIPTION**

WHEREAS, on November 6, 2012 Wildomar residents voted on a \$28 annual parcel tax (Measure Z) to assist in the funding of park operations and related park activities as noted in the measure; and

WHEREAS, the election results were certified by the Riverside County Register of Voters on November 26, 2012 and Measure Z, needing a 66.7% of the vote count, was approved with a Yes vote count of 68.59%; and

WHEREAS, the passage of Measure Z, by statute (Ordinance 71 added Chapter 3.18 to the City Municipal Code), triggers a number of tasks that need to be addressed prior to the July 1, 2013 (Fiscal Year 2013-14) start of the tax; and

WHEREAS, City Municipal Code Section 3.18.060 – Oversight Committee; *“By no later than March 1, 2013, the City Council shall establish a Wildomar Community Parks Funding Measure Citizen’s Oversight Advisory Committee to advise the City Council regarding the collection and expenditure of tax revenues collected under the authority of this chapter. The Committee shall consist of at least five members, who shall be residents of the City. The terms of the Committee members and their specific duties shall be established by resolution of the City Council.”*; and

WHEREAS, at a public meeting held on December 14, 2013 the City Council directed the Parks Subcommittee and Staff to proceed with preparing the necessary documents for committee formation and committee member volunteer description; and

WHEREAS, at a public meeting held on February 13, 2013 the City Council adopted Resolution No. 2013-05 establishing the committee, known as Measure Z Oversight and Advisory Committee and appointed 5 residents as committee members; and

WHEREAS, the Measure Z Oversight and Advisory Committee conducted the initial public meeting on February 28, 2013, followed by regularly scheduled meetings held on April 25, 2013 and July 25, 2013 wherein the Committee recommend that Resolution No. 2013-05 be revised to excluded references to budget responsibilities of committee members; and

NOW THEREFORE, the City Council of the City of Wildomar, California, does hereby resolve, determine and order as follows:

Section 1. Repeal of Resolution No. 2013-05.

Resolution No. 2013-05 of the City Council of the City of Wildomar is hereby repealed in its entirety.

Section 2. Establishment of Committee.

Pursuant to Section 13.18.060 of the Wildomar Municipal Code, there is hereby created a Wildomar Community Parks Funding Measure Citizen's Oversight Advisory Committee which shall be known as the Measure Z Oversight Advisory Committee.

Section 3. Duties of Committee.

The duties of the Committee are described in the Guidelines and Policies, Exhibit A.

Section 4. The City Committee Membership.

The Committee shall consist of five members to be appointed by majority vote of the City Council, per the Committee Member Volunteer Description, Exhibit B.

Section 5. Staff Assistance.

The City Manager shall ensure that adequate staff will be allocated to provide necessary technical and clerical assistance to the Committee.

Section 6. Time and Place of Meetings.

The Committee shall establish a regular date, time and place for Committee meetings, which shall be open to the public. Said meetings shall occur no less frequently than every 3 months.


PASSED, APPROVED AND ADOPTED this 11th day of September, 2013.




Timothy Walker
Mayor

APPROVED AS TO FORM:

ATTEST:



Thomas D. Jex
City Attorney

Debbie A. Lee, CMC
City Clerk

Exhibit A

City of Wildomar Measure Z Oversight Advisory Committee Guidelines and Policy

MISSION:

To ensure that all revenues received from the voter approved "Save Wildomar Community Parks Funding Measure" (Measure Z) are only spent on permissible uses as outlined in City of Wildomar Ordinance 71 and City Municipal Code Chapter 3.18.

GOVERNING AUTHORITY FOR COMMITTEE FORMATION

Section 3.18.060 of the City of Wildomar Municipal Code requires the establishment of a Citizen's Oversight Advisory Committee:

"3.18.060 – Oversight Committee. By no later than March 1, 2013, the City Council shall establish a Wildomar Community Parks Funding Measure Citizen's Oversight Advisory Committee to advise the City Council regarding the collection and expenditure of tax revenues collected under the authority of this chapter. The Committee shall consist of at least five members, who shall be residents of the City. The terms of the Committee members and their specific duties shall be established by resolution of the City Council."

ROLES, RESPONSIBILITIES AND DUTIES

A. The responsibilities and duties of the Committee shall be limited to:

1. Review expenditures of Measure Z revenues to ensure the monies have been expended in accordance with the authorized purposes of Measure Z.
2. Understand allowable expenses of Measure Z monies (as identified in Section 3.18 of the Municipal Code).
3. Understand municipal revenue collection and distribution from local, state and federal sources.
4. Prepare and submit to the Chief Fiscal Officer of the City an annual public report on the expenditures of Measure Z tax revenues for the previous fiscal year. (Committee Meeting anticipated in September/October.) The Chief Fiscal Officer will then submit the public report to the City Council per Government Code section 50075.3.

B. The Measure Z Oversight Advisory Committee shall not have any budgetary decision authority and shall not allocate financial resources.

C. The Committee shall have no authority to direct, nor shall it direct, City Staff or Officials.

COMMITTEE STRUCTURE:

A. Appointments

The City Council shall make appointments, by majority vote, to the Committee and shall be composed of five members.

B. Qualification Standards

Members of the Committee shall be at least 18 years of age and reside within the City limits. The Committee may not include any employee or official of the City, or any vendor, contractor or consultant doing business with the City.

C. Term

Committee members shall serve for a term of two years. Member's terms are to be staggered. At the Committee's first meeting, members will draw lots to select three members to serve a one-year term; the remaining members will serve a full two year term.

D. Chair and Vice-Chair

The Mayor shall appoint the initial Chair. The Chair shall appoint the initial Vice-Chair. Thereafter, the Committee shall annually (March) elect a Chair and a Vice-Chair, who shall act as Chair only when the Chair is absent.

E. Compensation

The Committee members shall serve without compensation.

F. Meetings

1. The Committee shall conduct at least four meetings a year.
2. Special meetings may be called by the Committee's chair. Special meetings may also be called by Committee members if three or more members petition the chair for a special meeting.
3. All meetings shall be noticed and shall be open to the public in accordance with the Ralph M. Brown Act, Government Code Section 54950 et seq. Each member of the Committee will be given a current copy of the Ralph M. Brown Act.
4. A majority of the Committee members shall constitute a quorum for the transaction of any business.

G. Vacancies and Removal

1. The City Council shall fill any vacancies on the Committee.
2. The City Council may remove any Committee member for any reason, including but not limited to, failure to attend two consecutive committee meetings without prior notification. Upon a member's removal, his or her seat shall be automatically deemed vacant.

COMMITTEE STRUCTURE:

H. City Support

The City shall provide to the Committee necessary technical and administrative assistance as follows:

1. Preparation, provision and posting of public notices as required by the Brown Act and in the same manner as noticing City Council meetings.
2. Provision of a meeting room, including any available City audio/visual equipment.
3. Provision of meeting materials, such as agendas, minutes and supporting reports.
4. Retention of Committee records.
5. Properly staff all Committee meetings.
6. Educate committee members on municipal finance.

I. Termination of Committee

The Committee shall automatically disband six months after the enabling ordinance is repealed, ruled invalid or terminates under the provisions of the ordinance.

Exhibit B

City of Wildomar

Measure Z Oversight Advisory Committee Committee Member Volunteer Information

GENERAL INFORMATION

68.5% of the Wildomar residents who voted on November 6, 2012 authorized a special tax to provide funding for Wildomar community parks and community park related facilities, programs and services. Resulting from this action, Ordinance number 71 was approved to add chapter 3.18 to the Wildomar municipal code. Within this chapter, Section 3.18.060 stipulates that an oversight and advisory committee be created, specially:

“3.18.060 – Oversight Committee. By no later than March 1, 2013, the City Council shall establish a Wildomar Community Parks Funding Measure Citizen’s Oversight Advisory Committee to advise the City Council regarding the collection and expenditure of tax revenues collected under the authority of this chapter. The Committee shall consist of at least five members, who shall be residents of the City. The terms of the Committee members and their specific duties shall be established by resolution of the City Council”.

SELECTION PROCESS

1. All applicants for appointment to the Committee must complete a *City Application for Volunteers* available online or at City Hall.
2. Applications will be screened by the Parks Subcommittee.
3. Qualified candidates may then be asked to meet with the Parks Subcommittee to discuss their application, interest, and experience.
4. The Parks Subcommittee will forward its recommendations to the City Council Members for consideration and appointment.

COMMITTEE MEMBER VOLUNTEER DESCRIPTION

Committee Members are appointed to two year terms by the City of Wildomar City Council and report to the City Manager or his/her designee.

The Committee Member should have the following characteristics to fulfill this volunteer role.

- Resident of the City of Wildomar.
- Demonstrated skills in successfully working with civic groups and residents.
- Have knowledge of and/or experience of the City Parks.
- Have knowledge of and/or experience in Non-Profit or Local Government Finance.
- Have knowledge of and/or experience in general and park maintenance and services.
- Ability to attend quarterly scheduled committee meetings

COMMITTEE MEMBER VOLUNTEER DESCRIPTION

The Committee Member's responsibilities could include:

- Review expenditures of Measure Z revenues to ensure the monies have been expended in accordance with the authorized purposes of Measure Z.
- Understand allowable expenses of Measure Z monies (as identified in Section 3.18 of the Municipal Code).
- Understand municipal revenue collection and distribution from local, state and federal sources.
- Prepare and submit to the Chief Fiscal Officer of the City an annual public report on the expenditures of Measure Z tax revenues for the previous fiscal year. (Committee Meeting anticipated in September/October.) The Chief Fiscal Officer will then submit the public report to the City Council per Government Code section 50075.3.
- Attending quarterly committee meetings.
- Completion of Form 700 following appointment.
- Ability to participate in AB 1234 Ethics training.

This is not a paid city employee position and no salary, stipends, benefits or other City resources or access to City facilities are provided. Expenses such as vehicle mileage are reimbursable at IRS rates and all expenses must be approved by City management prior to expenditure.

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE)
CITY OF WILDOMAR)

I, Debbie A. Lee, CMC, City Clerk of the City of Wildomar, California, do hereby certify that the foregoing Resolution No. 2013 – 37 was duly adopted at a regular meeting held on September 11, 2013, by the City Council of the City of Wildomar, California, by the following vote:

AYES: Mayor Walker, Mayor Pro Tem Swanson, Council Members Benoit, Cashman, Moore

NOES: None

ABSTAIN: None

ABSENT: None



Debbie A. Lee, CMC
City Clerk
City of Wildomar